

## CIPC Meeting DRAFT Minutes June 26<sup>th</sup>, 2014

Present: Paul Punturieri, Richard Brown, Jordan Prouty, Bob Goffredo, Josh Bartlett, Alan Ballard, Town Planner Bruce Woodruff

Audience: Nancy Wright

The chair opened the meeting at 10:04am.

The minutes of the June 19<sup>th</sup> meeting were approved as amended. Motion by Paul, seconded by Josh. U/A.

The Chair reviewed the ranking process and went through an example using the repair/replacement of the slab in the Public Safety Building for the benefit of the new members of the committee. He then reviewed the report process and how it was compiled in the past. Committee members are invited to write about areas that feel strongly about. Paul will write a section on the recreation dept. requests.

The committee continued to review and rate the remaining project on form d's. The ratings were captured on a spreadsheet by Bruce Woodruff and ranked according to point totals of each member.

In discussing the report to the Board of Selectmen as required by the committee's charge, chair elect, Jordan Prouty will work with Bruce to create a draft which will be reviewed by the committee before the public hearing. It was also agreed by consensus that only one public hearing will be held as the past years second public hearing was very poorly attended and not necessary.

The CIPC will meet on July 17<sup>th</sup> at 10am to classify each project request according to the categories the CIPC developed in past years.

On July 24<sup>th</sup>, DPW Director Scott Kinmond will provide additional information on ARC and fleets. Carter and Donna will provide the information requested last month for the rec dept requests.

Chair Richard Brown discussed the importance of the CIPC and providing a report to the Board of Selectmen to give them another tool during budget discussion. Alan discussed the history of the CIPC and named all the members over the four years the committee has been in place.

The committee thanked Richard Brown for his service to the committee and the town as this will be his last meeting as his resignation will be effective June 30<sup>th</sup>, 2014.

A motion to adjourn was made by Josh Bartlett, seconded by Jordan Prouty. Approved unanimously.

Meeting adjourned 11:25am.

Respectfully submitted,

Paul Punturieri